



GOJAN
SCHOOL OF BUSINESS AND TECHNOLOGY
Approved by A.I.C.T.E, New Delhi & Affiliated to Anna University, Chennai.
NAAC Accredited Institution
(An ISO 9001:2008 Certified Institution)



The Annual Quality Assurance Report (AQAR) of the IQAC



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GOJAN
SCHOOL OF BUSINESS & TECHNOLOGY

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai
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Date: 13.07.2016

To,
The Director
National Assessment and Accreditation Council [NAAC]
PO BOX No. 1075, Nagarabhavi
Bangalore 560 072.

Dear Sir,

Sub: Submission of Annual Quality Assurance Report (AQAR) 2015-2016 in
respected of Gojan School of Business and Technology, Chennai 600 052.

Greetings from Gojan School of Business and Technology, Chennai 600 052.

Preamble

Gojan School of Business and Technology has been accredited by National Assessment and Accreditation Council [NAAC] with CGPA of 2.25 with 'B' grade valid from 03.03.2015 and upto 02.03.2020.

I take this opportunity to once again sincerely thank your good self and all the officials of NAAC for your excellent cooperation and support extended to the Institution during the entire process.

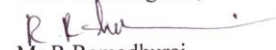
GOJAN SCHOOL OF BUSINESS AND TECHNOLOGY – IQAC

As per the guidelines of NAAC, an Internal Quality Assurance Cell [IQAC] has been constituted under the Chairmanship of Principal, Gojan School of Business and Technology as a post accreditation quality sustenance and enhancement measure. Mr.R. Ramadhurai, Assistant Professor, Department of Electronics Communication and Engineering has been nominated as Co-ordinator of IQAC.

The Institution has prepared the first Annual Quality Assurance Report [AQAR 2015-2016] as per prescribed guidelines. The AQAR report along with necessary enclosure is submitted herewith for kind information.

Kindly acknowledge the same and oblige.

With warm regards,


Mr.R.Ramadhurai

Co-ordinator, IQAC



Dr.H.Ranganathan

Principal&Chairperson, IQAC





The Annual Quality Assurance Report (AQAR) of the IQAC
Part – A

AQAR for the year	2015-2016
1. Details of the Institution	
1.1 Name of the Institution	GOJAN SCHOOL OF BUSINESS AND TECHNOLOGY
1.2 Address Line 1	80 FEET ROAD
Address Line 2	REDHILLS
City/Town	CHENNAI
State	TAMILNADU
Pin Code	600 052
Institution e-mail address	gsbt@gojaneducation.com
Contact Nos.	044 - 3060 1001/1045/1083
Name of the Head of the Institution:	Dr.H .Ranganathan
Tel. No. with STD Code:	044 - 3060 1001/1045/1083
Mobile:	7695812453, 8939953116



The Annual Quality Assurance Report (AQAR) of the IQAC

Name of the IQAC Co-ordinator:

R.Ramadhurai

Mobile:

7401829592

IQAC e-mail address:

iqac@gojaneducation.com

1.3 NAAC Track ID

TNGOIN19989

OR

1.4 NAAC Executive Committee No. & Date:

EC (SC)/05/A&A/077

1.5 Website address:

www.gojaneducation.com

Web-link of the AQAR:

<http://gojaneducation.com/uploads/NAAC/AQAR.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.25	March3,2015	March2,2020
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

April, 2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

AQAR submitted to NAAC on 13.07.2016(DD/MM/YYYY)

AQAR _____ (DD/MM/YYYY)

AQAR _____ (DD/MM/YYYY)

AQAR _____ (DD/MM/YYYY)



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1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes AICTE No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 1 2B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Teacher Education

1.11 Name of the Affiliating University (for the Colleges)

ANNA UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University



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University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	05
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	-
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	-
2.9 Total No. of members	10
2.10 No. of IQAC meetings held	08

2.11 No. of meetings with various stakeholders:	No.	-	Faculty	02	
Non-Teaching Staff Students	02	Alumni	-	Others	-



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2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Embedded systems, Laser material processing, IC Engines, Computational Fluid Dynamics, Recent Trends in Civil Engineering, Flexible AC Transmission systems

2.14 Significant Activities and contributions made by IQAC

IQAC suggested the submission of proposals to hold seminars / workshops for faculty members with a grant-in-aid from NAAC on quality related themes and promotion of academic quality related activities

On the basis of IQAC recommendations the faculty members of different disciplines shared the knowledge and upgraded present and latest technology with the faculty members on every Wednesday and Friday.

IQAC suggested the faculty members to improve the quality of teaching engineering to the students by using different pedagogies.

The first meeting of the IQAC was held on 29.04.2014.

The following important decisions were taken:

- Re-view the "Annual Faculty Performance Review" process and self-evaluation by faculty with a view to meaningfully assesses the faculty productivity
- Organization of workshops, seminars on quality related themes and promotion of quality circles
- Create a Research Forum with a view to provide platform to the researchers to share and show-case their research and to network with others
- Conducting orientation programmes for non-teaching staff on academic and administrative parameters.



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2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Decided to offer Functional English Programme as part of communication laboratory exercises to the students.	Many such programmes are offered through Training and Placement cell for the needy students.
Decided to conduct special classes for the slow learners.	Special Classes and Fast track classes have been conducted for the slow learners.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Inception of new laboratories for exploring the content beyond Syllabus coverage.
 Reformation in examination system and new pedagogies for the slow learners.
 Slow learners have been separated and special coaching has given to them . As a result five percent has been increased compare to the earlier semester.



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PART – B

CRITERION – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD		-		
PG	07	-		
UG	07	-		
PG Diploma		-		
Advanced Diploma		-		
Diploma		-		
Certificate		-		
Others		-		
Total	14	-		

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	14
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO



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CRITERION – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
160	140	06	14	

2.2 No. of permanent faculty with Ph.D.

14

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
11	02	01	-	06	-	02	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

--

05

--

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	01	-
Presented papers	-	-	-
Resource Persons	04	-	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Students Centred Methods of Teaching

Before the commencement of the semester, a presentation has to be made by each faculty for each subject to the principal and outlining the proposed approach for delivery of the course. Review of academic performance by the head of the Institution by every week. The faculty members will employ learner centric techniques such as web related assignments, peer teaching, discussion methods, experiential learning, use of audio-visual aids, projects, etc in the delivery of academic programmes.

Each member of the teaching faculty is allocated with the task of mentoring 10 to 15 students. They are responsible for academic and personal mentoring.

This is to strengthen the bonds of appreciation and affection that exists between teachers and students. Tutors keep the progress of the students in the Teacher's diary. This method ensures one to one interactions with the students.

Teachers training programmes organised periodically to train the staff in ICT based teaching. The students encouraged to prepare slides and power point presentations as part of their assignments and project presentations. This makes the teaching – learning process a two-way process, involving both the teachers and learners.

Enhanced Industrial Visits of have been completed.

Placement - Training Modules/Soft Skills. Students trained effectively throughout the academic year and 194 students have been placed in top-notch companies. In-house management funding for research projects (both faculty and students)



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2.7 Total No. of actual teaching days
 During this academic year 180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution Double Valuation-
controlled by the
University

- Continuous performance Evaluation (weekly basis)
- Class tests.

2.9 No. of faculty members involved in curriculum
 restructuring/revision/syllabus development - - -

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students 85%

2.11 Course/Programme wise distribution of pass percentage :

UG Programme

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Aeronautical Engineering	36	NIL	11	-	-	30.55%
Civil Engineering	48	NIL	19	03	-	45.8
Computer Science Engineering	72	02	50	-	-	72%
Electrical and Electronic Engineering	26	NIL	14	02	-	61.5%
Electronics and Communication Engineering	78	01	59	01	-	78%
Information Technology (B.Tech)	22	NIL	16	-	-	72%
Mechanical Engineering	46	01	39	06	-	71.8%



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PG Programme

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.E /PED	13	01	11	-	-	92%
M.E/Engineering Design	09	-	04	-	-	80%
M.E/CAD/CAM	05	-	04	-	-	80%
M.E/CSE	17	-	15	-	-	88%
M.E/Applied Electronics	12	-	10	-	-	83%
MBA	14	-	13	-	-	92.8%

LIST OF UNIVERSITY RANK HOLDERS

S.NO	BRANCH	NAME OF THE CANDIDATE	RANK
1.	B.E Electronics Communication and Engineering	Dhanaseelan. J	38
2.	M.E PED	Vidya .R	45
3.	Management Studies	Durga.M	40

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Weekly review of classes for individual subject faculty by the Principal or HOD

Before the semester individual subject faculty has to give a presentation of their subject to the Principal

By conducting academic audit through interaction with departments.

By suggesting the conduct of remedial programmes.

Review of the Self-Appraisal submitted by Faculty / Non-Teaching Staff Members

Monitor the conduct of Internal Assessment

Monitor all curricular activities conducted by various Departments/Committees



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Conducted Orientation programmes for Non-Teaching Staff Members

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	06
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	04
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	12
Summer / Winter schools, Workshops, etc.	8
Others (Faculty Development Programme)	16

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20	-	-	-
Technical Staff	19	-	-	-



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CRITERION – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The following are some of the faculty development initiatives for promoting R&D.

- a) Deputation of faculty to participate in workshops, seminars, and conferences
- b) Financial Assistance to faculty for presenting technical papers in National/International Conferences/Seminars
- c) Experts from Industries, Research Organizations and academic Institutions are invited to deliver lectures as resource persons
- d) The IQAC suggested for initiating training cum awareness program for setting up ‘Incubation Centre’ in entrepreneurship cell as a trial.
- e) The faculty members are encouraged to apply for research projects of various funding agencies.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	-	01
Outlay in Rs. Lakhs	3,10,000	4,00,000	-	1,10,000

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	1	-	-
Outlay in Rs. Lakhs	2,94,000	50,000	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	02	-
Non-Peer Review Journals	-	-	-
e-Journals	-	03	-
Conference proceedings	-	02	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS



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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
<u>Major projects:</u>				
Evaluating proximity warning system in surface and underground mining equipments.	2015	Southern Electronics Pvt.Ltd	3.10lakhs	3.10lakhs
Design and Fabrication of two seated Aircraft	2016	Management	4.00	4.00
<u>Minor Projects</u>				
Design, development and machining of model and proto type of casing.	2015	Southern Electronics Pvt.Ltd	1.48	1.48
Deployment of sensors for inventory and supply chain management.	2015	Kalacakthi Agro Pvt.Ltd,	1.20	1.20
Design and conduct of examination for Research Assistant	2015	TNPSC (Satvat infosol Pvt.Ltd.)	0.26	0.26
Aerodynamic Efficiency prediction and fabrication of Micro Arial Vehicle	2016	Management	0.50	0.50
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	6	10.54

10.54 lakhs



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3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	07	01	-	04
Sponsoring agencies	-	Management	-	Management	Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

Type of Patent		Number
National	Applied	-



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3.16 No. of patents received this year

	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides

05

and students registered under them

09

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level



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3.23 No. of Awards won in NSS:

University level	<input type="text" value="3"/>	State level	<input type="text" value="1"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="3"/>
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="-"/>

Any other

<input type="text" value="04"/>	<input type="text" value="Red Ribbon"/>	<input type="text" value="Citizen Consumer Club"/>	<input type="text" value="Tamil Peravai"/>	<input type="text" value="Blood donation camp"/>
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3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- The institution completed the planting of 250 saplings with NSS volunteers inside the campus.
- As a part of social response Vote awareness camp was conducted on 02.05. 2016 at college campus.
- Road Cleaning and blood donation camp were conducted
- 120 Students of various departments donated blood through Blood Donation Club



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4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	80 acres	-	Management	
Class rooms	75	-	Management	
Laboratories	79	-	Management	
Seminar Halls	11	-	Management	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	15	-	Management	
Value of the equipment purchased during the year (Rs. in Lakhs)	36,64,422	-	Management	36,64,422
Others	-	-	-	-s

4.2 Computerization of administration and library

Central Library is equipped with latest reading resources with both print and electronic forms.

All the reading resources are bar coded.

Signed an MOU with British council for improving language and technical skill of students

Complete resources have been kept on open access system

Housed in a spacious building has a seating capacity of 400 users at a time

Issue of Educational CD/DVD's to the needy people.

Accounting software, pay-bill, bill-payment software has been developed and installed as part of computerization of administration.



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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19,024	57,07,200	2,283	-	19,024	57,07,200
Reference Books	9,512	28,53,600	761	-	9,512	28,57,600
e-Books	350	3,00,000	70	-	420	-
Journals	126	2,71,000	54	20,000	180	4,13,918
e-Journals	373	5,00,000	90	20,000	463	7,00,000
Digital Database	Auto library software	63,000	-	-	-	-
CD & Video	335	75,000	50	-	385	1,00,000
Others (specify)						
1.Newspapers	09	10,000	-	-	09	1,000
2.Magazines	11	1000	-	-	11	-
3.Project Reports	742	-	-	146	-	888

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	482	08	10Mpbs	01	02	01	01	
Added	30	-	10Mpbs	-	-	-	-	College Management Software
Total	512	08	20	01	02	01	01	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

S.No	Name of the Programme	Branch	Duration	No. of Beneficiaries
1.	Training Programme on “Soft Skill Development”	Information Technology	Two days 06.08.2015 & 07.08.2015	Final Year & Pre-Final Year Students of Engineering branch.
2.	Embedded Systems	Electrical and Electronic Engineering	11.08.2015	11
3.	Awareness on Placement Opportunities.	Computer Science and Engineering.	26.08.2015	29



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4.	Laser Material Processing	Mechanical Engineering	30.08.2015	57
5.	IC Engines assembling and dismantling	Mechanical Engineering	10.09.2015	57
6.	Durpal – PHP Web Application Development	Computer Science and Engineering	Two days 11.09.2015 & 12.09.2015	29
7.	Sig Sigma	Management Studies	19.09.2015	58
8.	Career Development Programme on “Career guidance and counselling”	Information Technology	28.09.2015	First Year IT Students.
9.	Alumni Guest Lecture	Information Technology	20.10.2015	Final Year & Pre-Final Year Students
10.	Legal Aspects of Business	Management Studies	08.01.2016	29
11.	Piping Engineering (Power/Process plant)	Mechanical Engineering	06.02.2016	09
12.	Glimpses of Indian space program and spacecraft application	Electronics Communication and Engineering	31.03.2016	42
13.	Detail Management	Management Studies	27.10.2015 to 29.10.2015	29
14.	Modern Trends in “Computational Fluid Dynamics”	Aeronautical	06.05.2016	52

4.6 Amount spent on maintenance in lakhs :

i) ICT	20,000/-
ii) Campus Infrastructure and facilities	2, 00,000/-
iii) Equipments	1, 09,368
iv) Others	3, 00,000/-
Total:	9, 29,368



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CRITERION – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Multi-disciplinary Forums, Association with Professional Bodies, Alumni Scholarships, Student Forums / Clubs, Peer Learning, Cash incentive to student achievers, Language Laboratory, are some of the other student support measures

Internal Quality Assurance cell formulated the appraisal through stakeholders feedback in assessing students support.

Enhanced institute-industry interface through regular guest lectures/workshops, industry visits, campus connect programs and establishing collaborative laboratories

“Functional English Programme” as part of communication laboratory exercise is begin offered for the betterment of students.

Good Library and Placement cell adds to the list of facilities extended to the students in attaining better academic standards

National Service Scheme [NSS] to encourage the students to engage in community development activities.

5.2 Efforts made by the institution for tracking the progression

The various apex bodies of the Institution such as Governing Council, Academic Council and HOD Forum headed by the Principal are regularly involved in the tracking process.

Result Analysis: enables easy understanding of the performance level.

Regular Meetings/Monitoring: Parents are invited at least once in a semester to discuss the progress of their wards. This is in addition to the regular monitoring of the student’s progress by their respective proctors.

The Academic Progression: of a student is continuously monitored and assessed. The system of Continuous Internal Evaluation helps to ascertain the academic standard of the student from time to time and impart remedial measures.

Proctor System: Each student is assigned to a faculty advisor (Proctor), who keeps track of academic progress of the students.

Result Analysis: enables easy understanding of the performance level



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5.3 (a) Total Number of students

UG		PG	Ph. D.	Others
833		151		

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

	No	%		No	%
Men	684	69.5%	Women	300	30.48%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
59	207	04	880	NIL	1150	55	221	08	700	NIL	984

Demand ratio 1:4 Dropout 2.5 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Aptitude training by in-house faculty members.

Transformation from school to college training by in house resource persons

A Programme towards guiding preparatory works for “GATE Examination” has been convened at the campus during 13.08.2015 to the final year students. The Programme covers various modules namely, brief introduction about the GATE and origin, Pre-registration activities, opportunities for GATE aspirants in Institute of National importance and others.

No. of students beneficiaries

150

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	5	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	10



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5.6 Details of student counselling and career guidance

A career guidance programme has been arranged for +2 students as a part of social response to motivate the young India for engineering.

A life skill training has been offered to the final year students by the corporate trainers.

Each member of the teaching faculty is allocated with the task of mentoring 10 to 15 students. They are responsible for academic and personal mentoring

No. of students benefitted

256

5.7 Details of campus placement

On campus			Off Campus	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	
18	202	84	194	

5.8 Details of gender sensitization programmes

1. Institutional women cell is active in hosting awareness programme in the campus.
2. Gender sensitization is taken into account and awareness programme conducted in the beginning of admission.
3. Police officials from Thiruvallur district conducted an awareness programme regarding Gender Sensitization and Anti-ragging every year.
4. Besides Grievance Redressed cell is functional in the campus addressing various grievances and when the arise.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

05

National level

01

International level

-

No. of students participated in cultural events

State/ University level

20

National level

10

International level

-



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5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	160	82,47,000
Financial support from government	167	88,30,000
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Students views are addressed in the class committee meeting and the problems are informed to the respective authorities and those issues are solved immediately.



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6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

GOJAN SCHOOL OF BUSINESS AND TECHNOLOGY strives to build a thriving, learning-culture, responsive to the needs of the community at large, through value based education.

Mission

To provide a unique learning experience that will enable the students to realize their innate potential and mould their overall personality.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Since the Institution is an affiliated Engineering College under Anna University, the curriculum and syllabi of the affiliated University have been adopted. The parent University revises the syllabi of the programmes in a regular cycle. For example, the syllabi for all the programmes have been revised once in four years, the latest revision happening in 2013.

“Learning through Practice” is being insisted and implemented with the aid of hands-on workshops.

“Usage of open source software” - the awareness have been created and students are encouraged to utilize the open source software framework for solving the curricular exercises. This practice also

6.3.2 Teaching and Learning

Bridge courses are offered to the first year students and lateral students to understand the basics of engineering subjects.

Students are promoted to develop mini projects based on the Industry-Institute interaction with special focus given to the society needs.

Problem-oriented assignments and case studies have been given as part of the Teaching Learning process.

Providing question bank having previous university question paper with answer key to the student.

The faculty members act as Counsellors/ mentors for solving the student's problems and motivating them in participating the Co-curricular and extracurricular activities,



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6.3.3 Examination and Evaluation

Daily class test during the first hour of the day. Besides two Cycle tests and one model examination have been conducted for improving students learning attitude.

Special classes for slow learners for improving the academic results.

Faculty members have been honoured for 100% result achievement in University results.

Pay back of Tuition fee for University Ist Rank Holders.

6.3.4 Research and Development

The faculty members pursuing PhD's have been instructed to setup their experimental work in the Institution itself for promoting research culture among students.

The management has kind enough for sanctioning the financial requirements of faculty members pursuing Ph.D's towards attending National and International level conference and seminars.

6.3.5 Library, ICT and Physical Infrastructure/ Instrumentation

Group discussion hall with computer facility.

CCTV Camera Surveillance.

Library Secured with Fire & Smoke Detectors.

6.3.6 Human Resource Management

The roles and responsibilities of faculty and staff members have been defined by the respective Heads of the Department as recommended by academic council of the Institution.

The well structured pedagogy model adopted by the faculty member helps to deliver course materials, lesson plans in an effective manner for achieving programme objectives (PO) and course objectives (CO).

Faculty members are being constantly encouraged for publishing research papers in conferences and journals.

ICT aids are being offered to the faculty member towards developing modern teaching aids.

Performance evaluation sheet maintained to monitor their academic performance. If needed actions would be taken on low performers.



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6.3.7 Faculty and Staff Recruitment

The following procedure has been adopted for faculty and staff recruitment:

Public Advertisement through National dailies.

Formation of expert committee with the composition of members as recommended by the AICTE & Ann University.

Expert committee interview for the candidates.

Issue of appointment letter by the Management.

6.3.8 Industry Interaction / Collaboration

As a academic partner of ICT Academy of Tamilnadu (ICTAT), the faculty members of the Institution are regularly attending training programme in the core areas of Engineering, Technology and Management.

Various HR conclaves have been arranged periodically under this forum and a good rapport has been established with the Industry people.

6.3.9 Admission of Students

B.E. / B.TECH 65% of the seats by Government Quota (GQ) admission through Tamilnadu. Engineering admission (TNEA) by the State Government of Tamilnadu. 35% of the seats - Management Quota (MQ) filled through Consortium of SelfFinancing Professional, Arts and Science Colleges of Tamilnadu.

MBA/ MCA 50% of the seats by Government Quota (GQ) admission through Tamilnadu. MBA/MCA Common Entrance Test (TANCET) by the State Government of Tamilnadu. 50% of the seats - Management Quota (MQ) filled through Common Entrance. Test, conducted by Consortium of Self-Financing Professional, Arts and Science Colleges of Tamilnadu.

M.E 65% of the seats by Government Quota (GQ) admission through Tamilnadu. Engineering Common Entrance Test TANCA by the State Government of Tamilnadu. 35% of the seats - Management Quota (MQ) filled through Common Entrence. Test conducted by Consortium of Self-Financing Professional, Arts and Science Colleges of Tamilnadu.

6.4 Welfare schemes for

Teaching	1
Non teaching	2
Students	2



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Faculty and staff welfare Schemes:

Registration Fee, TA & DA are provided to faculty members for participation in paper presentation / seminar /workshop in National/International.

Faculty member pursuing part-time Ph.D are encouraged with financial aids.

Incentives for reputed publications done by the faculty members.

Student Welfare Schemes:

Tuition fee concession to the economical backward students and sports achievers.

Cash incentive for the best Under Graduate project

6.5 Total corpus fund generated

50lakhs

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	-	√	-
Administrative	√	-	√	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The affiliated University formulates the following guidelines as examinations/evaluation reforms:

Examination:

The University examination (theory and practical) of 3 hours duration shall ordinarily be conducted between October and December during the odd semesters and also between April and June during the even semester. Each course, both theory and practical (including project work & viva voce Examinations) shall be evaluated for a maximum of 100 marks.

For all theory and practical courses including project work, the continuous internal assessment are carry out for 20 marks while the End-Semester University examinations marks for 100 marks has been converted 80 marks. The University examination for project work shall consist of evaluation of the final report submitted by the student or students of the project group (of not exceeding 4 students) by an external examiner and an internal examiner, followed by a viva-voce examination conducted separately for each student by a committee consisting of the external examiner, the supervisor of the project group and an internal examiner.



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Evaluation:

A candidate can apply for revaluation / photocopy of his/her semester examination answer paper in a theory course, within 2 weeks from the declaration of results, on payment of a prescribed fee through proper application to the Controller of Examination. A candidate can apply for revaluation of answer scripts for not exceeding 5 subjects at a time.

Candidates not satisfied with revaluation can apply for review of his/her examination answer paper in a theory course within the prescribed date on payment of a prescribed fee through proper application to Controller of Examination. Candidates applying for Photocopy-cum-Revaluation only are eligible to apply for review.

The subject expert in availed in the Institution shall assist the student's in the review process. On the basis of the expert recommendations, the candidate can able to go for "challenge round" by paying Rs.3000 per paper.

6.10. What effects are made by the University to promote autonomy in the affiliated /constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

Annual General Body Meeting of Alumni Association was held. More than 100 Members attended the meeting. Annual reports and audited financial statements of Alumni Association and Judge Clinical Lab were submitted.

15.07.2015: Alumni Association

Every department maintains group email ids for the passed out batches, thereby industry openings and technical expectations have been circulated among students

They are regularly the visiting the campus and offer technical talk and orientation programmes on the basis of the industrial needs.

6.12 Activities and support from the Parent-Teacher Association

Parents-Teacher Meetings help to communicate to parents the areas their children are excelling in and the academic progress their children have made. Keeping this goal in mind, we organized Parent-Teacher Meetings on 19.09.2015 and 27.02.2016.

6.13 Development programmes for support staff

Orientation Programme was conducted.



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6.14 Initiatives taken by the institution to make the campus eco-friendly

To make the college campus greenery by plantain more sapling.
Make the campus as plastic free zone
To take initiative to keep the campus clean.
College is covered with over greenery and big trees.
Nearly 6 acres of lawn and play ground equipped with water sprinkling system.
Over 500 plants in pots spreading over all departments.
Establishment of Eco-park is planned in near future.



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7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Entrepreneurship development programmes and campaigns are regularly arranged to the budding professionals and students are encouraged to participate in “Entrepreneurship Exhibitions”. On the basis of IQAC recommendations the faculty members of different disciplines shared the knowledge and upgraded present and latest technology with the faculty members on every Wednesday and Friday. IQAC suggested the faculty members to improve the quality of teaching engineering to the students by using different pedagogies. First year students of Engineering are sent to National Level HR conference to motivate them to become a HR.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Remedial classes were conducted to help the slow learners to improve their academic performance. Quality national Conference was organised for all the Engineering disciplines. IT & ITES Training Programme was conducted in association with ICTACT and Tamil Nadu Skill Development Corporation. With an aim to expose the Teaching Faculty of our Institution to new frontiers of knowledge, current trends in educational psychology, and counselling, IQAC organised an orientation programme.

7.3 Give two Best Practices of the institution

Industrial Visit and in-plant training are arranged to the students to enrich their industry exceptions. Frequent interaction with the parents by the Head of the Department/Faculty advisors regarding their ward performance. Verbal ability questions/Puzzles/Aptitude/One word substitute/Technical Problems are displayed in the department notice board and the students have been seen the contents and they solved on their own interest. Course material includes Lecture notes / PPTs/ Question banks / University Question Paper collection are published in the intranet / circulate to the students through student’s group mail.

7.4 Contribution to environmental awareness / protection

Energy conservation
As per the recommendations of the green audit report, the Institute takes the following measures to reduce the energy usage in the campus.
Awareness to the students in the orientation programme on the judicious use of water electricity
Labelling of instructions to the users for switching off the lights, fans, computers before leaving the room or after their usage in the respective areas.
Minimizing the use of water and stopping the dripping taps



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7.5 Whether environmental audit was conducted? Yes No


7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p>Strengths</p> <p>Good infrastructure facilities.</p> <p>Effective Teaching-Learning process supported by learning materials</p> <p>More university rank holders.</p> <p>Good harmony, dedication by faculty members towards work commitments.</p> <p>Weakness</p> <p>Commercial research projects from government agencies need to be initiated.</p> <p>Opportunities</p> <p>Overwhelming of industries existence, provide more exposure for job entries of the fresh grauates.</p> <p>Threats</p> <p>Increasing Online resources and Increasing reliance on them</p>
--

8. Plans of institution for next year


<p>To host International Conference in forth coming year</p> <p>To escalate minor amount funding in students innovative project</p> <p>To open up a knowledge incubation centre</p> <p>To initiate industry sponsored R&D by collaborating with Group Industry /Local Industry and thereby attracting the funding Agencies</p> <p>To increase number of Guest Lecture by the Industry people</p> <p>To initiate collaborative academic programmes with industry</p> <p>To create more number of Centre of Excellence</p>
--

Name : Mr. R. Ramadhurai



Signature of the Coordinator, IQAC

Name : Dr. H. Ranganathan



Signature of the Chairperson, IQAC



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ANNEXURE - I



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Annexure-I

Student Feedback System

1st Year ✓

Subject Name : Maths-II

2nd Year

Name of the Staff : S. Sheela

3rd Year

Average

Good

Excellent

4th Year

Communication Skill of the Teaching

Delivery of Lecture and Clarity in Teaching

Audibility of voice and Legibility Board Writing

Innovative Teaching Aids

Ability of the Teacher to Respond to Difficulties faculty

Studied on the Subject

Availability and Approachable of Teacher

Review of University of Question Papers

Relationship with Student

Subject Knowledge and Preparation

Total Points 33/40

*Average : 1 point

*Good : 3 points

*Excellent : 5 points



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ANNEXURE - II



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Action performed against the student feedback

Department of Science and Humanities

Sir, Madam,

Sub: Student's evaluation of Faculty Intimation- Reg

Ref: Evaluation dated 13.09.15

This is to inform that your grade is satisfied for your class taking during the II semester of I year for B.E.CSE in teaching the subject Mathematics-II

Take offers to improve your grade in the forthcoming semester. You can improve in the following area

1. Review of University Question Paper

Principal

Copy to :

1. The Principal
2. The Hod File
3. Faculty Member- Ms. S.Sheela/AP-Mathematics

Dr. H. RANGANATHAN
Principal
Gojan School of Business & Technology
11 Feet Road, Edapalavayal,
Redhills - Chennai - 600 002



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ANNEXURE - III



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Alumni Feedback Form

1. Name of the Alumni : R.V. Meenakshi
2. Occupation : System Admin (Infosys).
3. Branch & Year of Study : ECE & 2009-2013.
4. Feedback about the college: Gojan was a happy place that

felt like a home away from home thanks to our caring teachers. I think that naturally led to happy, curious, confident student who also had a strong moral compass. If that isn't the purpose of education, what is?

R.V. Meenakshi



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Alumni Feedback Form

1. Name of the Alumni : V. VENKATESH
2. Occupation : Team leader in Oracle
3. Branch & Year of Study : ECE & 2006 - 2010
4. Feedback about the college:

Gojan has touched my life in innumerable ways and to say that I am a product of such an institution is a great matter of pride. I am filled with unbound qualities, gratitude & respect towards the teachers, & staff of our college for all the timeless lessons that they have imparted and the unwavering faith that they had in our abilities.

V. Venkatesh

[8939660490]



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ANNEXURE - IV



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Annexure IV

Action taken for a parent Feedback recorded in a Parent Meeting

GOJAN SCHOOL OF BUSINESS AND TECHNOLOGY

REDHILLS, CHENNAI 600 052

DAPARTMENT OF SCIENCE AND HUMANITIES

PARENTS MEETING – IYEAR (2015-2016)

Department of Science and Humanities conducted Parents Meeting for 1 years on 19.9.2015 at 2.30 P.M in Seminar Hall.

Consolidated Feedback given by the parents:

1. Parents congratulated the team of department of Science and Humanities for the betterment of students in academic as well as extracurricular activities.
2. They whole heartedly appreciate the teaching learning process of their wards.
3. About the extra curricular activities and co-curricular activities they are very much happy about their wards performance and participation.
4. They very much appreciate the management involvement in the students academics.
5. They are expecting more placement for their wards through campus interview.
6. They insist to provide more number of buses to reduce their standing positions of their wards in the bus.

Faculty Advisor:
A.Sudha Rani

Copy To:

1. Principal for kind information.
2. T&P officer.
3. Transport Officer.
4. Department file.
5. Faculty advisor file.

A.Sudha Rani
HOD/S&H
HEAD OF THE DEPARTMENT
SCIENCE AND HUMANITIES
GOJAN SCHOOL OF
BUSINESS & TECHNOLOGY
CHENNAI - 52



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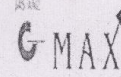
ANNEXURE - V



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DEPARTMENT OF SCIENCE AND HUMANITIES

PARENTS - TEACHERS MEETING

DATE: 27. FEB 2016

OBJECTIVE:

Recognizing the importance of close interaction between parents and teachers in making further improvements of the ward. This meeting will give an opportunity to the parents to know more about the working of the college as well as to interact with the faculty members to discuss the academic performance of their wards and to suggest improvements.

NAME OF THE STUDENT : D. RAGAVARAAJ REG NO : 1105151046
 NAME OF THE PARENT : DHURAIRAJ D. LAKSHMI YEAR/SEM : I/II
 ADDRESS FOR COMMUNICATION: 173, 7TH STREET EAST BALAJ NAGAR KALLIKUPPAM, AMBATTUR CHENNAI - 600 053
 MOBILE NUMBER : 9884317582 (F) 9884371528 (M) EMAIL: tnd285@gmail.com
 PARENTS SUGGESTION / FEEDBACK

We are proud that you are taking care of ward.
 PARENT SIGNATURE :

CLASS ADVISOR FEEDBACK ABOUT THE STUDENT

Try to score more marks .

HOD FEEDBACK we instructed the subject faculty members to take necessary steps to improve the ward's academic growth.

[Signature]
 CLASS ADVISOR

[Signature]
 HOD S&H

[Signature]
 PRINCIPAL

HEAD OF THE DEPARTMENT
 SCIENCE AND HUMANITIES
 GOJAN SCHOOL OF
 BUSINESS & TECHNOLOGY
 CHENNAI - 52

Principal
 Gojan School of Business & Technology
 Redhills, Chennai-600 052.



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DATE	DAY	EVENTS
JUNE-2015		
26	Friday	Commencement of Odd Semester for II and III & IV Year students
JULY-2015		
14	Tuesday	Guest Lecture in CSE & IT
17	Friday	Guest Lecture in EEE
27	Monday	Guest Lecture in AERO
30	Thursday	Fresher's Day for I Year
31	Friday	Bridge Course – Commencement for I Year
AUGUST-2015		
5	Wednesday	Guest Lecture in ECE
6	Thursday	Two days Training Programme on "Soft Skill Development"
7	Friday	Commencement of Odd Semester for I Year Students
11	Tuesday	Training Programme on "Embedded Systems"
18	Tuesday	Guest Lecture in CIVIL
26	Wednesday	Training Programme on "Awareness on Placement Opportunities"
29	Saturday	Training Programme on "Laser Material Processing"



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SEPTEMBER-2015		
2	Wednesday	Guest Lecture in MECH
4	Friday	Guest Lecture for First Year
10	Thursday	Training Programme on "IC Engines assembling and dismantling
11	Friday	Two days Training Programme on "Durlpal-PHP Web Application Development
18	Friday	Training Programme on "Sig Sigma"
19	Saturday	"YUDDHA 2015" - Symposium of MECH
22	Tuesday	"IMPRAZ 15" – Symposium of CIVIL
24	Thursday	Career Development Programme on "Career guidance and counseling"
28	Monday	"Vermogen 2K-15" – Symposium of EEE
30	Wednesday	"FLARE 2015" – Symposium of Aeronautical
OCTOBER-2015		
20	Tuesday	Alumni Guest Lecture
27	Tuesday	Three days Training Programme on "Detail Management"
NOVEMBER-2015		
24	Tuesday	Guest Lecture for 1 st Year
DECEMBER-2015		



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10	Thursday	Guest Lecture for MBA
22	Tuesday	Guest Lecture for IV year
JANUARY-2016		
8	Friday	Training Programme on "Legal Aspects of Business"
20	Wednesday	Commencement of Odd Semester for I Year Students
FEBRUARY-2016		
6	Saturday	Training Programme on "Piping Engineering" (Power/Process Plant)
8	Monday	Commencement of Even Semester for II, III & IV Year Students
11	Thursday	Guest Lecture for I Year
18	Thursday	Guest Lecture in CIVIL
23	Tuesday	Guest Lecture in ECE
25	Thursday	Guest Lecture in MECH
MARCH-2016		
2	Wednesday	Guest Lecture in EEE
5	Saturday	NCRTE'16 Conference for all Departments
8	Tuesday	Guest Lecture in CSE & IT
11	Friday	Guest Lecture in AERO



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31	Thursday	Training Programme on “Alimpseyes of Indian space program and spacecraft application”
MAY-2016		
6	Friday	Training Programme on “Modern Trends in Computational Fluid Dynamics”