



GOJAN SCHOOL OF BUSINESS AND TECHNOLOGY

Approved by A.I.C.T.E. New Delhi & Affiliated to Anna University, Chennai

NAAC Accredited Institution | An ISO 9001:2008 Certified Institution

November 25, 2017

Academic Year 2017-2018

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting for the academic year 17-18 held on November 25, 2017 in the Board Room at 02.30 p.m. The following members were present:

S. No.	Name	Position	IQAC Designation
1.	Dr. Sasimurugan T	Head of the Institution/Principal	Chairperson
2.	Mr. Arunsankar G	Associate Professor	IQAC Coordinator
3.	Mr. Ramadhurai R	Management Faculty	Member
4.	Dr. Ravisankar K	Administrative Officer	Member
5.	Mrs. Jayanthi Ravisankar	Administrative Officer	Member
6.	Mr. Shyam (ECE)	Alumni	Member
7.	Mr. Obaidullah (MECH)	Alumni	Member
8.	Mr. Dwarakanath	Industrialist	Member
9.	Mr. Anbuselvan K	Senior Faculty 1	Member
10.	Ms. Rekha S	Senior Faculty 2	Member



The Minutes of the meeting are as follows:


The meeting commenced with the opening remarks of the principal about the importance of Internal Quality Assurance Cell and its functions.

- I. The IQAC coordinator welcomed all the members.
- II. All the IQAC members introduced themselves to others.
- III. Discussed about the outcomes of plan of action of the previous meeting and the current status (Odd semester).
 1. Received the approval for recognition of the institution under the section 12B of the UGC Act on October 23, 2017
 2. Anna University "**Zone 1 Men's Football Tournament**" was organized from October 12, 2017 to October 14, 2017 by Gojan School of Business and Technology, Chennai - 600 052.
 3. "**A Blood Donation Camp**" was conducted on October 07, 2017 by Gojan School of Business and Technology by NSS Team.
 4. A Guest Lecture Programme on "**Emerging Trends in Image Processing and Computer Vision**" was conducted for ECE students on September 27, 2017.
 5. A Guest Lecture Programme on "**Fundamentals of Computer Graphics**" was conducted on September 26, 2017 for the Mechanical Students.
 6. "**GENDER CHAMPION CLUB**" was initiated on September 07, 2017 for the students and faculties.
 7. A Guest Lecture Programme on "**SCADA-Industrial Applications**" was conducted on August 23, 2017 by the Department of Electrical and Electronics Engineering.
 8. A National Level Technical Symposium "**CHAKRAVYUHA - 2K17**" was conducted on August 19, 2017.
 9. Gojan Cricket Team was declared as winners in The Anna University Zone-1 Level Cricket Tournament which held between August 17, 2017 and August 23, 2017.
 10. Anna University "**Zone 1 Men's Cricket Tournament**" was conducted from August 17, 2017 to August 23, 2017, in Gojan School of Business and Technology, Chennai - 600 052.
 11. Entrepreneurship Awareness Camp was conducted between August 10, 2019 and 12 August, 2017.
 12. On Campus Placement Drive was conducted on August 09, 2017 for IV-year AERO, CIVIL, CSE, ECE, EEE, IT, MECH, II-year M.B.A. and 2011-2015, 2012-2016, 2013-2017 batch students with "**IDBI Life Federal Insurance Co. Pvt. Ltd.**"
 13. One Day Workshop Programme on "**Industrial Product Design**" and "**Aerial Mapping Using Drone Technology**" was conducted on August 09, 2017, for the Department of Aeronautical Engineering & Mechanical Engineering.
 14. One Day Workshop Programme on "**AUTOCAD Electrical Design**" was conducted on August 07, 2017, by the Department of Electrical and Electronics Engineering.
 15. A Guest Lecture Programme on "**Application of Software's in Civil Engineering**" was conducted on August 07, 2017, by the Department of Civil Engineering.
 16. A Guest Lecture Programme on "**Job Cloud Introductory Program (Wise Ladder)**" was conducted on August 05, 2017, by Entrepreneurship Development Cell.
 17. One Day Work Shop on "**ASIC Design & Verification**" was held on August 04, 2017.
 18. A Guest Lecture Programme on "**How to Develop Mobile App**" in 5-10 Minutes was conducted on August 03, 2017, by Department of Computer Science.
 19. Entrepreneurship Awareness Camp was conducted between July 27, 2017 and July 29, 2017.
 20. 8th Graduation Day was conducted on July 28, 2017.

IV. Decisions made on the following for the forth coming semester (Even semester)

1. To apply for permanent affiliation for the course B.Tech IT.
2. To conduct the following activities:
 - a. Seminars, guest lectures, workshops and to arrange industrial visit in all the departments.
 - b. National Level Conference by all the departments.
 - c. Awareness programme through NSS volunteers.
 - d. Coaching class or tutorial class for slow learners.
 - e. Internal assessment test as per the schedule.
 - f. The placement drive in the campus.
3. To prepare the time table and subject allotment for the upcoming semester.
4. To plan and monitor the final year student's projects.
5. The outcome of these audits will be discussed in the next IQAC meeting for necessary remedial action.
6. IQAC coordinator proposed the vote of thanks and the meeting came to an end.


25/11/17
IQAC Co-ordinator



Chairperson

Dr. T. SASIMURUGAN
PRINCIPAL
GOJAN SCHOOL OF BUSINESS & TECHNOLOGY
Edapalayam, Redhills, Chennai-600 052.





GOJAN SCHOOL OF BUSINESS AND TECHNOLOGY

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April 30, 2018

Academic Year 2017-2018

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting for the academic year 17-18 held on April 30, 2018 in the Board Room at 11.00 a.m. The following members were present:

S. No.	Name	Position	IQAC Designation
1.	Dr. Sasimurugan T	Head of the Institution/Principal	Chairperson.
2.	Mr. Arunsankar G	Associate Professor	IQAC Coordinator
3.	Mr. Ramadhurai R	Management Faculty	Member
4.	Dr. Ravisankar K	Administrative Officer	Member
5.	Mrs. Jayanthi Ravisankar	Administrative Officer	Member
6.	Mr. Shyam (ECE)	Alumni	Member
7.	Mr. Obaidullah (MECH)	Alumni	Member
8.	Mr. Dwarakanath	Industrialist	Member
9.	Mr. Anbuselvan K	Senior Faculty 1	Member
10.	Ms. Rekha S	Senior Faculty 2	Member

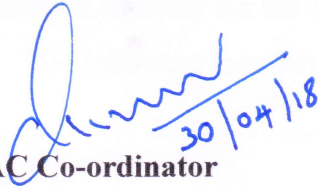



The Minutes of the meeting are as follows:

The meeting commenced with the opening remarks of the principal about the importance of Internal Quality Assurance Cell and its functions.

- I. The IQAC coordinator welcomed all the members.
- II. All the IQAC members introduced themselves to others.
- III. Discussed about the outcomes of plan of action of the previous meeting and the current status (Even semester).
 1. On Campus Placement Drive was conducted on April 28, 2018, for all the final year students & passed out students.
 2. **“Road Safety Awareness Camp”** was conducted on April 25, 2018, by the Regional Transport Office, Redhills in Gojan School of Business and Technology, NSS Unit.
 3. An Entrepreneurship Training Programme was conducted on April 17, 2018, by Gojan School of Business and Technology.
 4. A Guest Lecture Programme on **“Revamping English Language”** was conducted on March 28, 2018, by the Department of Science and Humanities for first year students.
 5. **“Alcohol Abolition Awareness Rally”** was conducted on March 27, 2018, by Gojan School of Business and Technology, NSS Unit along with Abolition of Liquor Consumption and Excise, Thiruvallur District.
 6. **“General Medical Checkup Camp”** was conducted on March 17, 2018 by Gojan School of Business and Technology NSS Unit.
 7. A Guest Lecture Programme on “Impact and Application of Solar System “was conducted on March 14, 2018, by the Department of EEE for II & III Year students.
 8. **“Current Trendz in Construction Technology & Maintenance Engineering”** was conducted on February 21, 2018, by the Department of Civil Engineering for II & III-year students.
 9. A Guest Lecture Programme on **“Altair Hyperworks”** was conducted on February 16, 2018, organized by the Department of Aeronautical Engineering for II & III-year students.
 10. Workshop on **“PYTHON with Data Science”** was conducted on February 13, 2018, by the Department of Computer Science and Engineering & Information Technology for III Year Students.
 11. National Level Conference **“NCR TET’18”** was conducted on February 10, 2018, was organized by Gojan School of Business and Technology.
 12. **“Robotics Workshop”** was conducted on February 08, 2018, by the Department of Electronics & Communication Engineering for II & III-year students.
 13. **“National Level Student Championship - 2018 (24 hours Contest)”** by Trailhead & ICT Academy was conducted from February 02, 2018 to February 03, 2018, by Gojan School of Business and Technology.
 14. **“Dental Checkup & Awareness Camp”** was conducted on February 03, 2018, by Gojan School of Business and Technology (NSS Team).
 15. Workshop Programme on **“Total Quality Management-5's Concept”** was conducted on February 02, 2018, by the Department of Management Studies.
 16. The permanent affiliation for the course B.Tech IT was granted on January 09, 2018.

- IV. Decision made on the following for the forth coming semester (Odd semester).
1. Motivated the faculty member incharges of NAAC and ISO to complete their work as per the schedule.
 2. To conduct the following activities:
 - a. Seminars, guest lectures, workshops and to arrange industrial visits in all the departments.
 - b. National Level Technical Symposium by all the departments.
 - c. Awareness programme through NSS volunteers.
 - d. Job fair and placement activities as per the schedule.
 - e. Internal assessment test as per the schedule.
 3. Decided to conduct coaching class or tutorial class for slow learners.
 4. To prepare the time table and subject allotment for the upcoming semester.
 5. The outcome of these audits will be discussed in the next IQAC meeting for necessary remedial action.
 6. IQAC coordinator proposed the vote of thanks and the meeting came to an end.


30/04/18
IQAC Co-ordinator


Chairperson

Dr. T. SASTRI
PRINCIPAL
GOJAN SCHOOL OF BUSINESS & TECHNOLOGY
Edapalayam, Redhills, Chennai-600 052.

