



# GOJAN SCHOOL OF BUSINESS & TECHNOLOGY

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai  
NAAC Accredited Institution | An ISO 9001 : 2008 Certified Institution

July 23, 2015

## Academic Year 2015-2016

### Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting for the academic year 15-16 held on July 23, 2015 in the Board Room at 11.30 a.m. The following members were present:

S. No.	Name	Position	IQAC Designation
1.	Dr. Ramesh P L N	Head of the Institution/Principal	Chairperson
2.	Mr. Ramadhurai R	Assistant Professor	IQAC Coordinator
3.	Mr. Arunsankar G	Management Faculty	Member
4.	Dr. Ravisankar K	Administrative Officer	Member
5.	Mrs. Jayanthi Ravisankar	Administrative Officer	Member
6.	Mr. Sarah Lazer (ECE)	Alumni	Member
7.	Mr. Sivasubramanian (EEE)	Alumni	Member
8.	Mr. Dwarakanath	Industrialist	Member
9.	Mr. Aravindh S	Senior Faculty 1	Member
10.	Mr. Rajmohan R	Senior Faculty 2	Member



80 Feet Road, Edapalayam, Redhills, Chennai - 600 052.

Phone : 044 - 2631 1045 / 1009 / 1001

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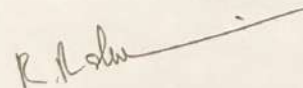
**The Minutes of the meeting are as follows:**

The meeting commenced with the opening remarks of the Principal about the importance of Internal Quality Assurance Cell and its functions.

- I. The IQAC coordinator welcomed all the members for the Internal Quality Assurance Cell meeting.
- II. All the IQAC members introduced themselves to others.
- III. Discussed about the outcomes of action plan of the previous meeting.
  1. Time table for the current semester was prepared.
  2. Course plan and outcomes for each subject are submitted for the betterment of teaching and learning process.
  3. Alumni Meet was held on July 18, 2015 in the College Campus.
  4. Sixth Graduation Day was conducted on June 20, 2015 in the College Auditorium.
- IV. Decisions made to conduct the following activities:
  - a. Seminars, Guest Lectures and Industrial visit by all the Departments.
  - b. Awareness Programme through NSS volunteers.
  - c. Coaching class or tutorial class for slow learners.

The outcome of these audits are to be discussed in the next IQAC meeting for necessary corrective remedial action.

IQAC coordinator proposed the Vote of Thanks and the meeting came to an end.

  
IQAC Co-ordinator





Chairperson  
PRINCIPAL  
GOJAN SCHOOL OF BUSINESS & TECHNOLOGY  
REDHILLS, CHENNAI-600 052.



# GOJAN SCHOOL OF BUSINESS & TECHNOLOGY

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August 20, 2015

## Academic Year 2015-2016

### Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting for the academic year 15-16 held on August 20, 2015 in the Board Room at 11.30 a.m. The following members were present:

S. No.	Name	Position	IQAC Designation
1.	Dr. Ranganathan H	Head of the Institution/Principal	Chairperson
2.	Mr. Ramadhurai R	Assistant Professor	IQAC Coordinator
3.	Mr. Arunsankar G	Management Faculty	Member
4.	Dr. Ravisankar K	Administrative Officer	Member
5.	Mrs. Jayanthi Ravisankar	Administrative Officer	Member
6.	Mr. Sarah Lazer (ECE)	Alumni	Member
7.	Mr. Sivasubramanian (EEE)	Alumni	Member
8.	Mr. Dwarakanath	Industrialist	Member
9.	Mr. Aravindh S	Senior Faculty 1	Member
10.	Mr. Rajmohan R	Senior Faculty 2	Member



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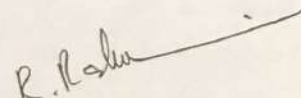
**The Minutes of the meeting are as follows:**

The meeting commenced with the opening remarks of the Principal about the importance of Internal Quality Assurance Cell and its functions.

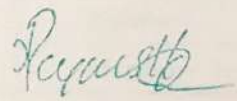
- I. The IQAC coordinator welcomed all the members for the Internal Quality Assurance Cell meeting.
- II. All the IQAC members introduced themselves to others.
- III. Discussed about the outcomes of action plan of the previous meeting.
  1. A Seminar on **“Job Opportunity in Public Sectors and Defense”** was conducted on August 05, 2015.
  2. A Seminar on **“Industry Institute Interaction”** was conducted on August 01, 2015.
  3. Cycle test result analysis was conducted to improve the pass percentage.
- IV. Decisions made to conduct the following activities:
  - a. Seminars, Guest Lectures and Industrial visit by all the Departments.
  - b. Technical symposium and Workshops by all the Departments.
  - c. Awareness Programme through NSS volunteers.
  - d. Coaching class or tutorial class for slow learners.

The outcome of these audits are to be discussed in the next IQAC meeting for necessary corrective remedial action.

IQAC coordinator proposed the Vote of Thanks and the meeting came to an end.

  
IQAC Co-ordinator



  
Chairperson

**Dr. H. RANGANATHAN**  
Principal  
Gojan School of Business & Technology  
80 Feet Road, Edapalayam.  
Redhills - Chennai - 600 052



# GOJAN

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October 06, 2015

### Academic Year 2015-2016

### Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting for the academic year 15-16 held on October 06, 2015 in the Board Room at 11.30 a.m. The following members were present:

S. No.	Name	Position	IQAC Designation
1.	Dr. Ranganathan H	Head of the Institution/Principal	Chairperson
2.	Mr. Ramadhurai R	Assistant Professor	IQAC Coordinator
3.	Mr. Arunsankar G	Management Faculty	Member
4.	Dr. Ravisankar K	Administrative Officer	Member
5.	Mrs. Jayanthi Ravisankar	Administrative Officer	Member
6.	Mr. Sarah Lazer (ECE)	Alumni	Member
7.	Mr. Sivasubramanian (EEE)	Alumni	Member
8.	Mr. Dwarakanath	Industrialist	Member
9.	Mr. Aravindh S	Senior Faculty 1	Member
10.	Mr. Rajmohan R	Senior Faculty 2	Member



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**The Minutes of the meeting are as follows:**

The meeting commenced with the opening remarks of the Principal about the importance of Internal Quality Assurance Cell and its functions.

- I. The IQAC coordinator welcomed all the members for the Internal Quality Assurance Cell meeting.
- II. All the IQAC members introduced themselves to others.
- III. Discussed about the outcomes of action plan of the previous meeting.
  1. Department of Aeronautical Engineering conducted the Second National Level Technical Chakravayuha "**FLARE 15**" on September 30, 2015.
  2. Department of Electronics and Communication Engineering conducted the Sixth National Level Technical Symposium "**RENOVAR-15**" on September 29, 2015.
  3. Department of Electrical & Electronics Engineering conducted the Sixth National Level Technical Symposium "**VERMOGEN2K15**" on September 26, 2015.
  4. Our students attended the Placement Drive "**Flag 2016 Smart & Intelligent Hiring Events**" on September 26, 2015 organized by SCSVMV University, Kanchipuram.
  5. Department of Civil Engineering conducted the Second National Level Technical Symposium "**INFRAZ2K15**" on September 22, 2015.
  6. Department of Mechanical Engineering conducted the Sixth National Level Technical Symposium "**YUDDHA-6**" on September 19, 2015.
  7. Department of Computer Science and Information Technology conducted the Eight National Level Symposium "**LE-EMPEROZ 2K15**" on September 12, 2015.
  8. Department of Computer Science and Engineering conducted the Third National Level Workshop on "**Drupal-PHP Web Application Development**" on September 11, 2015 and September 12, 2015.
  9. Department of Mechanical Engineering conducted the National Level Workshop "**IC Engine Assembling and Dismantling**" on September 10, 2015.
- IV. Decisions made to conduct the following activities:
  - a. Awareness Programme through NSS volunteers.
  - b. Coaching class or tutorial class for slow learners.
  - c. Job fair and placement drive for increasing the chance of employability.

The outcome of these audits are to be discussed in the next IQAC meeting for necessary corrective remedial action.

IQAC coordinator proposed the Vote of Thanks and the meeting came to an end.

  
IQAC Co-ordinator



  
Chairperson

**Dr. H. RANGANATHAN**  
Principal  
Gojan School of Business & Technology  
80 Feet Road, Edapalayam,  
Redhills - Chennai - 600 052



# GOJAN

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October 27, 2015

### Academic Year 2015-2016

### Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting for the academic year 15-16 held on October 27, 2015 in the Board Room at 11.30 a.m. The following members were present:

S. No.	Name	Position	IQAC Designation
1.	Dr. Ranganathan H	Head of the Institution/Principal	Chairperson
2.	Mr. Ramadhurai R	Assistant Professor	IQAC Coordinator
3	Mr. Arunsankar G	Management Faculty	Member
4.	Dr. Ravisankar K	Administrative Officer	Member
5.	Mrs. Jayanthi Ravisankar	Administrative Officer	Member
6.	Mr. Sarah Lazer (ECE)	Alumni	Member
7.	Mr. Sivasubramanian (EEE)	Alumni	Member
8.	Mr. Dwarakanath	Industrialist	Member
9	Mr. Aravindh S	Senior Faculty 1	Member
10	Mr. Rajmohan R	Senior Faculty 2	Member



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**The Minutes of the meeting are as follows:**

The meeting commenced with the opening remarks of the Principal about the importance of Internal Quality Assurance Cell and its functions.


- I. The IQAC coordinator welcomed all the members for the Internal Quality Assurance Cell meeting.
- II. All the IQAC members introduced themselves to others.
- III. Discussed about the outcomes of action plan of the previous meeting.
  1. Our students attended the **"Mega Job Fair"** on October 18, 2015, Organized by Creative Technology.

IV. Decisions made on the following for the forth coming semester

1. To prepare timetable and subject allotment for the forthcoming semester by all the Departments.
2. To submit course objectives and outcomes for each subject for the betterment of teaching and learning process.
3. To conduct the following activities:
  - a. Awareness Programme through NSS volunteers.
  - b. Result analysis for the internal assessment test to improve the pass percentage.
  - c. Coaching class or tutorial class for slow learners.
  - d. Job fair and placement drive for increasing the chance of employability.

The outcome of these audits are to be discussed in the next IQAC meeting for necessary corrective remedial action.

IQAC coordinator proposed the Vote of Thanks and the meeting came to an end.

  
IQAC Co-ordinator





Chairperson

**Dr. H. RANGANATHAN**  
Principal  
Gojan School of Business & Technology  
80 Feet Road, Edapalayam.  
Redhills - Chennai - 600 052





# GOJAN

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February 26, 2016

Academic Year 2015-2016

### Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting for the academic year 15-16 held on February 26, 2016 in the Board Room at 11.30 a.m. The following members were present:

S. No.	Name	Position	IQAC Designation
1.	Dr. Ranganathan H	Head of the Institution/Principal	Chairperson
2.	Mr. Ramadhurai R	Assistant Professor	IQAC Coordinator
3.	Mr. Arunsankar G	Management Faculty	Member
4.	Dr. Ravisankar K	Administrative Officer	Member
5.	Mrs. Jayanthi Ravisankar	Administrative Officer	Member
6.	Mr. Sarah Lazer (ECE)	Alumni	Member
7.	Mr. Sivasubramanian (EEE)	Alumni	Member
8.	Mr. Dwarakanath	Industrialist	Member
9.	Mr. Aravindh S	Senior Faculty 1	Member
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**The Minutes of the meeting are as follows:**

The meeting commenced with the opening remarks of the Principal about the importance of Internal Quality Assurance Cell and its functions.

- I. The IQAC coordinator welcomed all the members for the Internal Quality Assurance Cell meeting.
- II. All the IQAC members introduced themselves to others.
- III. Discussed about the outcomes of action plan of the previous meeting.
  1. Time table for the current semester was prepared.
  2. Course objective and outcomes of each subject are submitted for the betterment of teaching learning process.
  3. Result analysis for the internal assessment test was conducted.
  4. Placement activities were conducted as per the planned schedule.
  5. Strategic plan to be followed as per the schedule.
- IV. Decisions made to conduct the following activities:
  - a. National conference and Workshops by all the Departments.
  - b. Awareness Programme through NSS volunteers.
  - c. Job Fair and Placement training activities as per the schedule.
  - d. Coaching class or tutorial class for slow learners.

The outcome of these audits are to be discussed in the next IQAC meeting for necessary remedial actions.

IQAC coordinator proposed the Vote of Thanks and the meeting came to an end.

  
**IQAC Co-ordinator**

  
**Chairperson**



**Dr. H. RANGANATHAN**  
Principal  
Gojan School of Business & Technology  
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# GOJAN SCHOOL OF BUSINESS & TECHNOLOGY

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March 18, 2016

## Academic Year 2015-2016

### Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting for the academic year 15-16 held on March 18, 2016 in the Board Room at 11.30 a.m. The following members were present:

S. No.	Name	Position	IQAC Designation
1.	Dr. Ranganathan H	Head of the Institution/Principal	Chairperson
2.	Mr. Ramadhurai R	Assistant Professor	IQAC Coordinator
3.	Mr. Arunsankar G	Management Faculty	Member
4.	Dr. Ravisankar K	Administrative Officer	Member
5.	Mrs. Jayanthi Ravisankar	Administrative Officer	Member
6.	Mr. Sarah Lazer (ECE)	Alumni	Member
7.	Mr. Sivasubramanian (EEE)	Alumni	Member
8.	Mr. Dwarakanath	Industrialist	Member
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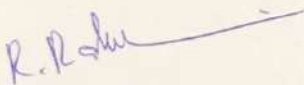
**The Minutes of the meeting are as follows:**

The meeting commenced with the opening remarks of the Principal about the importance of Internal Quality Assurance Cell and its functions.

- I. The IQAC coordinator welcomed all the members for the Internal Quality Assurance Cell meeting.
- II. All the IQAC members introduced themselves to others.
- III. Discussed about the outcomes of action plan of the previous meeting.
  1. National Conference on “**Recent Trends in Engineering and Technology (NCRTE’16)**” was conducted on March 05, 2016.
  2. On Campus Placement Drive was conducted on March 03, 2016 for IV Year AERO, CIVIL, CSE, ECE, EEE, IT, MECH & II Year MBA students with Sutherland Global Services.
- IV. Decisions made to conduct the following activities:
  - a. Awareness Programme through NSS volunteers.
  - b. Coaching class or tutorial class for slow learners.
  - c. Updating of ISO file for the audit.
  - d. Academic audit by all the Departments.

The outcome of these audits are to be discussed in the next IQAC meeting for necessary remedial actions.

IQAC coordinator proposed the Vote of Thanks and the meeting came to an end.

  
IQAC Co-ordinator



  
Chairperson

**Dr. H. RANGANATHAN**  
Principal  
Gojan School of Business & Technology  
80 Feet Road, Edapalayam.  
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# GOJAN

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April 22, 2016

### Academic Year 2015-2016

### Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting for the academic year 15-16 held on April 22, 2016 in the Board Room at 11.30 a.m. The following members were present:

S. No.	Name	Position	IQAC Designation
1.	Dr. Ranganathan H	Head of the Institution/Principal	Chairperson
2.	Mr. Ramadhurai R	Assistant Professor	IQAC Coordinator
3	Mr. Arunsankar G	Management Faculty	Member
4.	Dr. Ravisankar K	Administrative Officer	Member
5.	Mrs. Jayanthi Ravisankar	Administrative Officer	Member
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The meeting commenced with the opening remarks of the Principal about the importance of Internal Quality Assurance Cell and its functions.

- I. The IQAC coordinator welcomed all the members for the Internal Quality Assurance Cell meeting.
- II. All the IQAC members introduced themselves to others.
- III. Discussed about the outcomes of action plan of the previous meeting.
  1. Motivated the faculty member incharges of ISO to complete their file work as per the benchmark.
  2. Academic audit was conducted by all the Departments.
- IV. Decisions made to conduct the following activities:
  - a. Training program to improve employability.
  - b. Awareness Programme through NSS volunteers.
  - c. Coaching class or tutorial class for slow learners.
  - d. Annual sports meet.

The outcome of these audits are to be discussed in the next IQAC meeting for necessary remedial actions.

IQAC coordinator proposed the Vote of Thanks and the meeting came to an end.

  
**IQAC Co-ordinator**



  
**Chairperson**

**Dr. H. RANGANATHAN**  
Principal  
Gojan School of Business & Technology  
80 Feet Road, Edapalayam.  
Redhills - Chennai - 600 052



# GOJAN SCHOOL OF BUSINESS & TECHNOLOGY

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June 15, 2016

## Academic Year 2015-2016

### Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting for the academic year 15-16 held on June 15, 2016 in the Board Room at 11.30 a.m. The following members were present:

S. No.	Name	Position	IQAC Designation
1.	Dr. Ranganathan H	Head of the Institution/Principal	Chairperson
2.	Mr. Ramadhurai R	Assistant Professor	IQAC Coordinator
3	Mr. Arunsankar G	Management Faculty	Member
4.	Dr. Ravisankar K	Administrative Officer	Member
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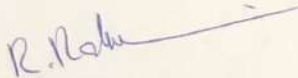
**The Minutes of the meeting are as follows:**

The meeting commenced with the opening remarks of the Principal about the importance of Internal Quality Assurance Cell and its functions.

- I. The IQAC coordinator welcomed all the members for the Internal Quality Assurance Cell meeting.
- II. All the IQAC members introduced themselves to others.
- III. Discussed about the outcomes of action plan of the previous meeting.
  1. "Employability Skills Training Program" was conducted at Gojan School of Business and Technology in association with Tamil Nadu Skill Development Corporation (TNSDC) and ICTACT from May 04, 2016 to June 09, 2016.
  2. Eighth Annual Sports Meet was conducted on May 3, 2016.
- IV. Decisions made on the following for the forth coming semester
  1. To prepare timetable and Subject Allotment for the forthcoming Semester.
  2. To conduct the following activities:
    - a. Seminars, Guest Lectures and Industrial visit by all the Departments.
    - b. Symposium and Workshops by all the Departments.
    - c. Awareness Programme through NSS volunteers.
    - d. Coaching class or tutorial class for slow learners.
    - e. Graduation day in the month of June.

The outcome of these audits are to be discussed in the next IQAC meeting for necessary remedial actions.

IQAC coordinator proposed the Vote of Thanks and the meeting came to an end.



**IQAC Co-ordinator**





**Chairperson**

**Dr. H. RANGANATHAN**  
Principal  
Gojan School of Business & Technology  
80 Feet Road, Edapalayam.  
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