



GOJAN SCHOOL OF BUSINESS AND TECHNOLOGY

APPROVED BY AICTE, NEW DELHI & AFFILIATED TO ANNA UNIVERSITY, CHENNAI

ACCREDITED BY NAAC & RECOGNISED U/S 2(F) & 12(B) OF UGC ACT 1956

80 FEET ROAD, EDAPALAYAM, ALAMATHI VIA, REDHILLS, CHENNAI - 600052



MOB: +91 7010723984/85 | PH: +91-4426311001/1002/1045 | WWW.GSBT.EDU.IN

February 13, 2025

Fee Refund policy 2024-25

(In Compliance with UGC (Redressal of Grievances of Students) Regulations, 2023)

GOJAN SCHOOL OF BUSINESS AND TECHNOLOGY shall consider the request for cancellation of admission/withdrawal if the request is made in line with the following:

If the student chooses to withdraw from the program in which he/she is enrolled, the refund of the paid fees will be made as per the following UGC guidelines:

a. Notwithstanding anything contained in any guidelines/ prospectus/ notification/ schedule, a full refund of fees shall be made by the Gojan School of Business and Technology (GSBT) on account of all cancellations of admissions/migrations of students up to 30 September 2024 and with a deduction of not more than Rs.1,000, as a Processing fee, up to 31 October 2024.

b. For any admission schedule extending/commencing beyond/after 31 October 2024, the Provisions contained in the UGC Notifications issued in October 2018 on Refund of Fees and Non-Retention of Original Certificates shall apply as given below:

Category	Percentage of Refund of Fee	Point of time when notice of withdrawal of admission is received in the HEI
1	100%	15 days or more BEFORE the formally notified last date of admission
2	90%	Less than 15 days BEFORE the formally notified last date of admission
3	80%	15 days or less AFTER the formally notified last date of admission
4	50%	30 days or less, but more than 15 days AFTER formally notified last date of admission
5	0%	More than 30 days AFTER formally notified last date of admission

HEAD OF THE INSTITUTION

Dr. C. SELVAKUMAR

PRINCIPAL

GOJAN SCHOOL OF BUSINESS AND TECHNOLOGY
EDAPALAYAM, REDHILLS, CHENNAI-600 052.

